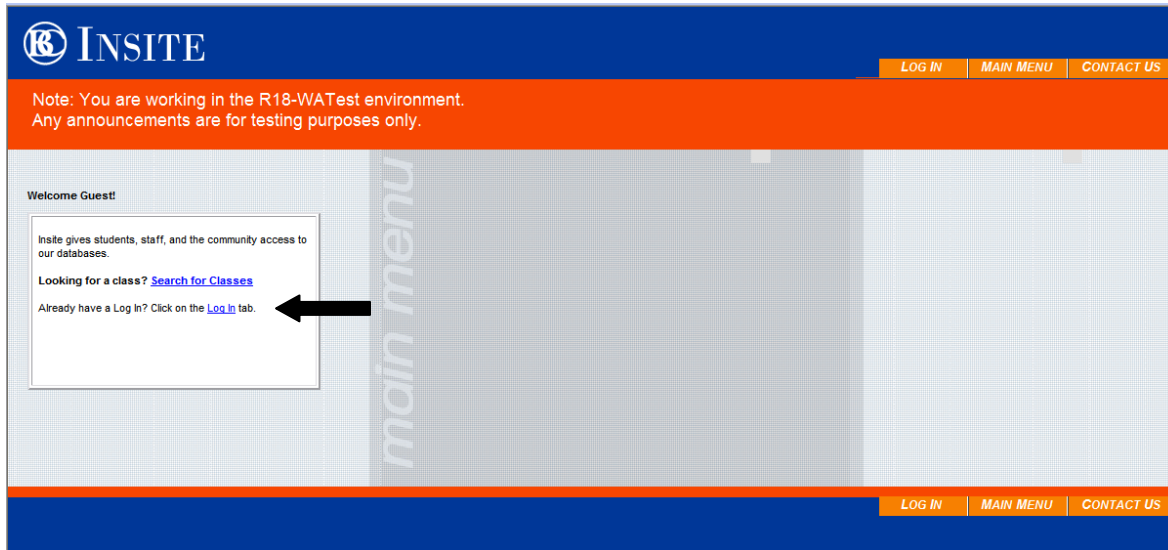


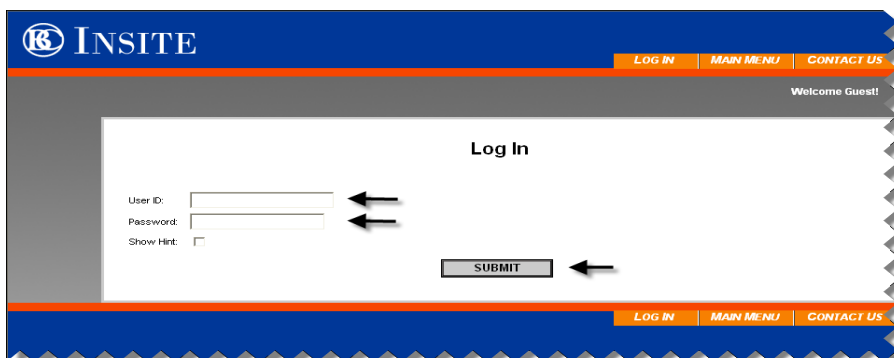
## Becker Insite Instructions for students

The Becker Insite system allows you to view your academic information, register for classes and perform a variety of functions. These instructions have been designed to get you started; the system is fairly self-explanatory.

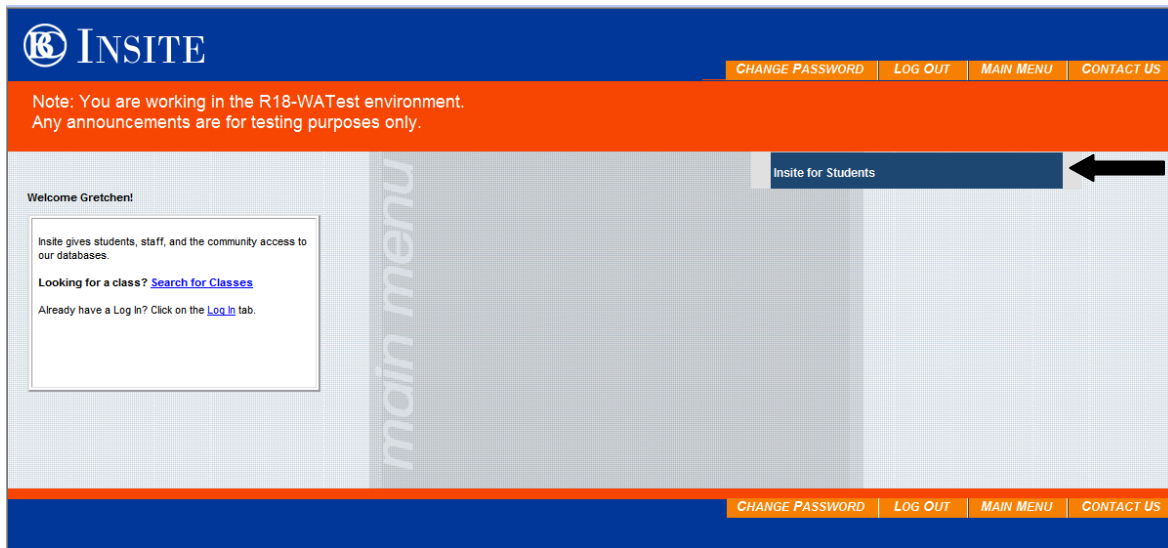
1. Go to [www.Becker.edu](http://www.Becker.edu) and access Becker Insite via quicklinks or by clicking on the Schedule of Classes icon on the left side of the home page .
2. Click “Log in”



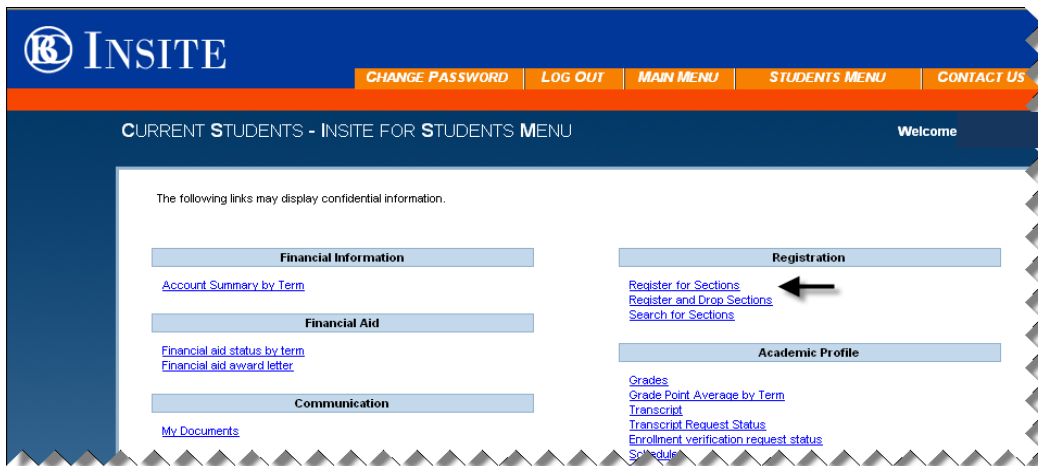
3. Students: User ID is the same as your email (first name.middle initial.last name.year of entry); your password is the same as you use now to access email and blackboard. Students who were recently contacted and given a new email address must use the new format to sign on (first initial middle initial last name.year of entry).
4. Click “Submit”



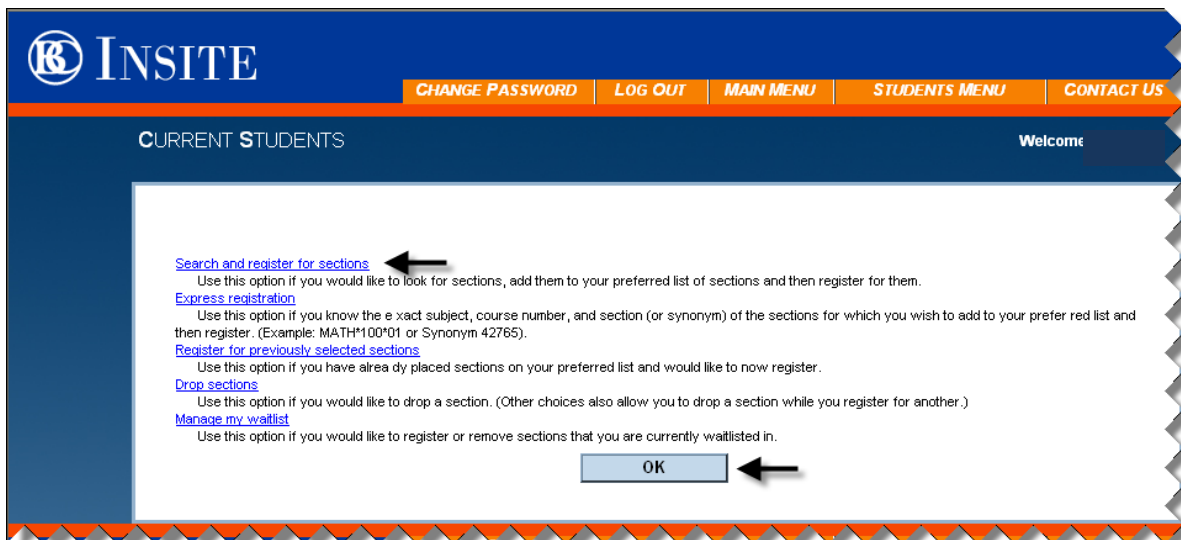
5. Click “Insite for Students”



6. Click "Register for Section"



7. Click "Search and register for section"



8. Choose term from drop-down menu to get entire listing of classes. The more you fill in, the narrower your search will become. Click on submit

Term

Starting On/After Date  Ending By Date

Subject	Course Level	Course Number	Section
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After  Sections Ending Before

Mon  Tue  Wed  Thu  Fri  Sat  Sun

Course Title Keyword(s)

Location  Academic Level

Instructor's Last Name

You can select the section you want to register for in the boxes under “Select”.

If you click on the “Section Name and Title” a description of the section will come up.

Spring 08

Narrow my search

Re-sort my results TERM - Term, Section Name

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input type="checkbox"/>	Fall 2007	Open	<a href="#">ACAD-1001-L01 First Year Experience</a>		09/07/2007 - 11/14/2007 Lecture Monday, Wednesday, Friday 08:30AM - 09:20AM, Marsh Hall, Room TBA.	C. Correia	5 / 25	2.00	
<input type="checkbox"/>	Fall 2007	Open	<a href="#">ACAD-1001-L02 First Year Experience</a>		09/07/2007 - 11/14/2007 Lecture Monday, Wednesday, Friday 09:30AM - 10:20AM, Marsh Hall, Room TBA.	J. Manson	2 / 25	2.00	
<input type="checkbox"/>	Fall 2007	Open	<a href="#">ACAD-1001-L03 First Year Experience</a>		09/07/2007 - 11/14/2007 Lecture Monday, Wednesday, Friday 10:30AM - 11:20AM, Marsh Hall, Room TBA.	B. Gorman	5 / 25	2.00	
<input type="checkbox"/>	Fall 2007	Closed	<a href="#">ACAD-1001-L04 First Year Experience</a>		09/07/2007 - 11/14/2007 Lecture Monday, Wednesday, Friday 11:30AM - 12:20PM, Marsh Hall, Room TBA.	S. Hoar	0 / 25	2.00	
<input type="checkbox"/>	Fall 2007	Open	<a href="#">ACAD-1001-L05 First Year Experience</a>		09/07/2007 - 11/14/2007 Lecture Monday, Wednesday, Friday 01:00PM - 01:50PM, Marsh Hall, Room TBA.	T. Cooley	3 / 25	2.00	

Action – drop-down menu to register and click on submit

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input type="text"/>	Summer 2008	<a href="#">ACAD-1001-TLE First Year Experience</a>		05/19/2008-08/08/2008 Lecture Days to be Announced, Times to be Announced, Room to be Announced	K. Emmett, D. Emmett, W. Test	34 / 35	2.00	
RG - RG Register RP - RP Register Pass/Fail AU - AU Audit RM - RM Remove from List WL - WL Waitlist	Spring 2008	<a href="#">ACCT-1001-W01 Accounting I</a>		01/17/2008-05/06/2008 Lecture Tuesday, Thursday 10:50AM - 12:05PM, 61 Sever Street, Room 201	To be Announced	11 / 24	3.00	
	Spring 2008	<a href="#">ACCT-1002-L01 Accounting I</a>		01/17/2008-05/06/2008 Lecture Tuesday, Thursday 08:30AM - 09:45AM, Berger Acc. Room 110	F. Harrison	27 / 35	3.00	
	Spring 2008	<a href="#">ENGL-1003-A429 Writing About Literature</a>		04/29/2008-05/27/2008 Lecture Tuesday 06:00PM - 10:00PM, To Be Announced, Room TBA	To be Announced	24 / 25	3.00	
	Spring 2008	<a href="#">MGMT-3300-A143 Contemporary Economics</a>		01/24/2008-02/21/2008 Lecture Thursday 06:00PM - 10:00PM, Health Science Building, Room 308/309	R. Awkward	32 / 35	3.00	
	Spring 2008	<a href="#">PSYC-1002-WF01 Dev. Child Psych.</a>		01/22/2008-05/06/2008 Lecture Tuesday 06:00PM - 09:00PM, 61 Sever Street, Room 211	J. Bakeris	16 / 30	3.00	
	Spring 2008	<a href="#">PSYC-2105-W01 Social Psych.</a>		01/17/2008-05/06/2008 Lecture Tuesday, Thursday 08:00AM - 09:15AM, 61 Sever Street, Room 213/214	D. Holmes	12 / 45	3.00	

Current Registrations